

Constitution

IUPUI Native American Faculty and Staff Council Constitution and By Laws

CONSTITUTION OF THE IUPUI NATIVE AMERICAN FACULTY AND STAFF COUNCIL [2008]

ARTICLE I

The name of this organization shall be Native American Faculty and Staff Council, Indiana University Purdue University Indianapolis (IUPUI).

ARTICLE II

The mission of the IUPUI Native American Faculty and Staff Council is to enhance educational, professional and cultural opportunities for members of the Indiana University Purdue University Indianapolis Native American community as well as collaborate, provide support and engage proactively to ensure social justice and equitability for all.

ARTICLE III

Said organization is organized exclusively for these purposes:

- Provide leadership in addressing issues that are of vital concern to the Native American campus community.
- Encourage collaboration and strive to develop community interaction within the larger Indianapolis community.
- Promote the professional and educational attainment and research opportunities for development of the Native American faculty, staff and students.
- Support Native American students in their academic endeavors.

ARTICLE IV

This constitution may be amended at any regular meeting of IUPUI Native American Faculty and Staff Council by a two-third vote, provided that either (a) the amendment has been submitted in writing at the previous regular meeting, or (b) the scope of the amendment is limited to changes required to conform to university policies.

Section 1.

The qualifications for membership are as follows:

- Membership shall consist of three classes (a) active, (b) associate, and (c) honorary;
- The member shall have no annual dues.

Section 2.

- Active membership shall be open to faculty and staff members at the IUPUI campus. Active members shall have all membership privileges, which includes the right to end or hold an office.
- Associate membership shall be available to interested persons. Associate members shall have all membership privileges except the right to hold an elected office.

- Honorary membership will be awarded to individuals at the discretion of the membership of the Council. Honorary members will not be eligible to hold office or chair committees.

Section 3.

The membership year will coincide with academic year.

ARTICLE II – COUNCIL LEADERSHIP

Section 1.

The officers of the Council shall be the Chair/Co-Chairs, Recording Secretary, and Treasurer. These officers shall perform the duties prescribed by the "Constitution of the IUPUI Native American Faculty and Staff Council", these bylaws, and by the parliamentary authority adopted by the Council.

Section 2.

The Chair/Co-Chairs shall be the chief executive officer(s) of the Council and shall preside at all meetings of the Council. The Chair/Co-Chairs shall be the official representative of the Council, and shall perform such other duties as these by-laws may prescribe.

Section 3.

The Recording Secretary shall attend all meetings of the Council for the purpose of keeping a true and complete record of the proceedings of such meetings. The Recording Secretary of the Council shall perform such other duties as the bylaws may prescribe.

Section 4.

The Treasurer shall receive and deposit all income into approved banking accounts, as directed by the Council. The Treasurer shall maintain an accurate record of all Council funds and shall report on the status of the account(s) at Council meetings. The Treasurer shall disburse funds as directed by the Council. All checks must be signed by the Treasurer and co-signed by either the Chair/Co-Chairs.

Section 5.

Nominations for each office shall be made from the floor (open nominations) during the April meeting of the Council. Nominees shall provide acceptance of their nomination to the Secretary no later than two weeks after the April meeting. Election of officers shall be by ballot at the May meeting, and when otherwise required by these bylaws. If there is no candidate for an office at the time of an election, nominations shall be requested from the floor prior to taking the ballot for the office. Separate ballots shall be taken, starting with the office of Chair and proceeding in order through each subsequent office to be elected. The ballot may be dispensed with if there is only one candidate, or if no candidate is nominated. The new officers shall take possession of their offices at the end of the meeting, in which, they are elected. This process may be modified at the discretion of the executive committee.

Section 6.

Officers shall hold office for a term of one year commencing with the election of officers in May, and until their successors take possession of the office. Officers may be elected to another term in the same office even if it would result in serving for more than two consecutive terms in that office.

Section 7.

When there is a vacancy in the office of Secretary or Treasurer, the Council may elect a member to fill the vacancy for the unexpired term. If the Council does not fill a vacant office, the membership shall hold an election to fill any vacancy for the unexpired term at the next regular meeting.

ARTICLE III - MEETINGS

Section 1.

Regular meetings shall be held once a month.

Section 2.

Special meetings may be called by the Chair/Co-Chairs and shall be called upon via email correspondence. The purpose of the meeting shall be stated in the call. Except in cases of emergency, at least seven days' notice shall be given.

Section 3.

Fifty percent of the members who are in good standing shall constitute a quorum for transaction of business at regular and special meetings of the Council.

ARTICLE IV - COMMITTEES

The standing committees shall include:

The Student Programming/Activities Committee -The Student Programming Committee will plan and coordinate the cultural, social and educational activities provided by the NAFSC for Native American students.

The Constitution/By-Laws Committee - The Constitution/By-Laws Committee will review, update and submit changes to the NAFSC regarding the current Constitution of the organization. This committee will also coordinate the formal campus recognition of NAFSC.

The Professional Development Committee - The Professional Development Committee will recommend and implement educational, professional, recruitment and retention activities for the Council to participate in or undertake for Native American staff and faculty.

Other standing or special committees may be appointed, as necessary.